

CHAPTER 2-000 Application

2-001 Completion of Application Form: All households must have an opportunity to complete an application, using Form IM-29, "Nebraska Low Income Energy Assistance Program Application," or Form EA-117, "Application for Assistance." Agency staff must offer assistance in completing the application form or obtaining documentation if applicants need help.

{Effective 6/28/11}

2-002 (Reserved)

2-003 Approval or Denial of Application: Health and Human Services staff must make a determination of eligibility within 45 days of receipt of the application, unless the delay is caused by the household's lack of cooperation in providing necessary and reasonable evidence.

{Effective 6/28/11}

2-004 Referral for Weatherization: Households who have not received LIEAP assistance are still eligible to receive weatherization if their income does not exceed 130 percent of the poverty guideline. The worker must refer every eligible household to the local community action agency for weatherization. The worker completes Form ASD-19, "Client Referral," and gives it to the client.